

AUDIENCE: Internal
POSITION: 200 Permanent

COMPETITION #: OPS01-24
ISSUED: January 9th, 2024

**TRANSPORTATION
CALGARY TRANSIT
TRANSIT OPERATOR**

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join The City of Calgary. City employees deliver the services, run the programs, and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and benefits. Together we make Calgary a great place to make a living, a great place to make a life.

The city is committed to fostering a respectful, inclusive, and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism, and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

Transit Operators are skilled professional drivers who provide safe, courteous, and accessible public transit services. Primary duties include:

- Safely operate transit vehicles in a variety of traffic and weather conditions such as snow and ice.
- Provide excellent customer service, answer customer inquiries, and act as a brand ambassador for The City of Calgary.
- Follow all Calgary Transit policy & procedures, as well as all traffic rules & regulations.
- Interpret and apply information from city route maps and schedules.

Qualifications

- Applicants must be at least 18 years of age with a minimum of 1 year experience working with customers in a face-to-face environment.
- Applicants must have a valid full Class 5 Driver's License (or provincial equivalent) with 3 or less demerits and no current suspensions or charges pending.
- Applicants must provide a High School Diploma or equivalency (e.g., GED). For education obtained outside of Canada, an International Education Equivalency Assessment must be provided.
- A valid class 1 or 2 Operators License may be considered an asset.
- Applicants must obtain a valid air brake 'Q' endorsement prior to training.
- Applicants must successfully complete a training class which will include acquiring a Calgary Transit Operator's certification and an Alberta Class 2 Operator's License (training will be provided).
- Success in this position requires strong verbal communications skills, including listening skills and the ability to communicate with a wide variety of diverse people in a face-to-face environment as well as with Transit Operations staff via two-way radio.
- Possess sound judgment, high stress tolerance, and problem-solving skills.

Pre-employment Requirements

- An original driver's abstract no older than 60 days from all jurisdictions for which they have been a Licensed driver in the last 2 years must be provided prior to a job offer.
- A police information check (PIC) and vulnerable sector search (VSS) must be completed after successful completion of the interview.
- Successful applicants will be required to complete and pass a Class 2 medical test.

Hours of work and days off: Transit Operators receive a pay guarantee of 60 hours bi-weekly; and progress to a pay guarantee of 75 hours bi-weekly.

Salary: \$28.78 per hour during the 25-day training program; \$30.70 - 38.37 per hour.

Pay Guarantee: Transit Operators initially receive a pay guarantee of 60 hours bi-weekly and eventually progress to a pay guarantee of 75 hours bi-weekly.

Hours of Work: 60 hours bi-weekly; and progress to a pay guarantee of 75 hours bi-weekly.

Submit applications (P201) to: Hira Ranjha, Employment Analyst: Third Floor, Spring Gardens #166SG

Deadline for applications: Must be received by 16:00 hours January 16th, 2024.

This job can be viewed and applied for on the **Calgary Transit Employee portal page!**

Go to <https://mycity.calgary.ca/ourorg/dept/transportation/calgarytransit/staffonly/careers---training.html> and follow the employee login instructions.

Access the internal application [form](#) online and/or email resume to CTRecruitment@calgary.ca